

THE CHINESE UNIVERSITY OF HONG KONG LIBRARY
LIBRARY USERS GROUP MEETING (LUG)

43rd Meeting, Friday, January 8, 2016, 10:00 a.m.

Library Conference Room, 7/F TKP

Present:

Faculty Representatives:

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| Education | Prof. WONG Wan Chi |
| Medicine | Prof. Tony NELSON |
| Social Science | Prof. CHEUNG Yuet Wah |

Student Representatives:

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| CUHK Student Union | Mr. Horace HUNG |
| New Asia College Student Union | Miss. Candice SIU |
| Postgraduate Student Association | Miss. WEI Fang |
| Shaw College Student Union | Miss. Heidi KO |

Library Representatives:

Ms. Louise JONES, University Librarian (Chairperson)
Ms. Maria LAU, Deputy University Librarian
Dr. Louisa LAM, Head, RSDI
Mr. Kevin LEUNG, Acquisitions (Secretary)

Mr. Ivan CHAN, Learning Garden (for LUG43/6/6 only)
Ms. Sintra TSANG, University Archivist (Observer)

Apologies:

Faculty Representatives:

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| Arts | Prof. Sidney CHEUNG |
| Business Administration | Prof. YANG Yong |
| Engineering | Prof. ZHANG Shenyu |
| Law | Prof. Rita CHEUNG |
| Science | Prof. CHU Lee Man |

Student Representatives:

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| Chung Chi College Student Union | Mr. Azrael YEE |
| C.W. Chu College Student Union | Mr. CHENG Tat Fan |
| Lee Woo Sing College Student Union | Miss. Minerva CHAN |
| United College Student Union | Mr. YIP Tsz Hin |
| Morningside College Student Union | Miss. Cawliet JIAO |

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| | <p><i>Welcome to Members</i></p> <p>Ms. Jones welcomed new members, Ms. Siu from New Asia College Student Union and Professor Cheung from Faculty of Social Science, to the meeting. She also introduced Ms. Sintra Tsang, the University Archivist who attended the meeting as an observer as part of her induction.</p> | |
| LUG43/1 | <p><i>Confirmation of Minutes</i></p> <p>The minutes of the 42nd meeting were confirmed without amendment.</p> | |
| LUG43/2 | <p><i>Matters Arising</i></p> | |
| LUG43/2/1 | <p><u>Open Forum on the move of the Philosophy Collection to United College Library (Re: LUG 42/2/1)</u></p> <p>Ms. Jones reported that no further comment was received after the last meeting. The collection location criteria options and relevant information will be included in the Library's Collection Development Policy available on the Library website.</p> | |
| LUG43/2/2 | <p><u>Self Pick Up Hold (Re: LUG 42/7/1)</u></p> <p>Ms. Jones thanked members' for their advice in the previous LUG meeting. Changes have now been made to the self-pick up hold slips, which now show the last 4-digits of library card number only, enhancing users' privacy.</p> | |
| LUG43/3 | <p><i>Library Strategy</i></p> | |
| LUG43/3/1 | <p><u>JULAC Shared Integrated Library System (Re: LUG 42/3/3)</u></p> <p>Ms. Jones reported than an evaluation exercised has been completed for the ILS tender and the result will be announced in due course once the tender procedure has been completed. The new system is targeted to go live in Summer 2017. Further information will be provided as soon as possible.</p> | |
| LUG43/3/2 | <p><u>JULAC shared Information Literacy multimedia courseware project (Re: LUG 42/3/4)</u></p> <p>Ms. Jones explained that the UGC –funded project is a three year collaborative project including all of eight UGC funded libraries to create online training material to improve students' information literacy. She thanked CUHK Social Science students for participating in the user behavior interviews. The next project deliverable is a training session for liaison librarians in mid-January.</p> | |
| LUG43/3/3 | <p><u>University Archivist</u></p> <p>Members welcomed Ms. Sintra Tsang, the first University Archivist in CUHK. Ms. Tsang introduced her role in preserving CUHK historical</p> | |

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| | records. Records management will be developed to better preserve historical and archival records. | |
| LUG43/4 | <i>Library Collection</i> | |
| LUG43/4/1 | <u>Report on Book Fund 2015/16 (Re: LUG 42/4/1)</u> Mr. Leung reported on the book fund balance and the dates of fund pooling. Ms. Jones added that the new library system offered a reading list module. There was discussion on whether or not finding material on reading lists was an issue, and the general feeling amongst the student representatives was that it was not a significant problem. | |
| LUG43/4/2 | <u>RAC Bid for One-off Purchase of Electronic Resources</u> The Library's HK\$8.385 million bid was approved by RAC for the one-off purchase of e-book and e-journal collections. It has strengthened the Library's collection. | |
| LUG43/4/3 | <u>Significant Acquisitions and Donation (Re: LUG 42/4/2)</u> Ms. Lau briefed members on the recent significant acquisitions of print and e-resources as well as the donations received. | |
| LUG43/4/4 | <u>Proposed Collection Moves</u> Ms. Jones tabled the proposed move of library collections in different libraries for consultation. The Music collections would be consolidated with all music material, regardless of format in Chung Chi Library as requested by the department. The remaining AV collection would be moved from United College Library to the relevant subject library, with the films being in the University Library. Chinese and other East Asian Language and Literature would be consolidated in New Asia. Mr. Hung asked if the Philosophy collection could be moved back to New Asia. Ms. Jones said that the Library had been investigating further options but at the moment it does not look possible to move Philosophy back to New Asia. Mr. Hung was also concerned about the availability of media players and equipment needed if the AV collection moved to UL. The Library reassured Mr. Hung that equipment would move with the collections. Ms. Lau explained that a long-term aim is that AV materials would be switched to the latest available format. Ms. Jones added that an Open Forum would be organized soon and welcomed any comments about the proposals. | |
| LUG43/4/5 | <u>Update on Digital Initiatives (Re LUG 42/4/5)</u> Dr. Lam reported the digitization of the Chinese Medicine rare books was completed and the digitization of Pian collection was in progress. She demonstrated the open-access digital repository to the members. Dr. Lam also updated members about the progress of AIMS (Academic | |

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| | Information Management System). Professor Nelson asked if AIMS could help the faculty in checking copyright permission for their publications. Dr. Lam responded that the Library could provide assistance if needed. | |
| LUG43/4/6 | <p><u>CUHK Golden Jubilee Celestial Civilian Scholarship (HK Literature) Award 2015</u></p> <p>Ms. Lau reported that the scholarship aims to encourage and recognize the excellence of research, analysis, and writing by the students of CUHK in the use of primary sources and rare materials held by the HK Literature Collection.</p> <p>This year the scholarship was awarded to Ms. Xi Yiyang, a PhD student from the Department of Cultural and Religious Studies.</p> | |
| LUG43/4/7 | <p><u>Preservation of United College's Oracle Bones</u></p> <p>Ms. Lau reported that the Library invited Dr. Li Zongkun 李宗焜 from Academia Sinica, to visit the Library from November 30 – December 7, 2015. Dr. Li had examined the condition of the Oracle Bones in the Library and gave advice on their preservation. He also conducted two talks, one for United College and the other at the University Library for CUHK students and staff.</p> | |
| LUG43/4/8 | <p><u>Universities Service Centre for China Studies (USC) Proposal</u></p> <p>Ms. Jones reported that the Library has been developing links with USC. A joint bid is going to RAC for two projects: to include the USC materials in the Library catalogue and to digitize their Mainland historical provincial and local newspapers.</p> | |
| LUG43/5 | <i>Services</i> | |
| LUG43/5/1 | <p><u>Library Website Accessibility Award</u></p> <p>The new Library website is being put forward for the website accessibility award organized by the HK Government.</p> | |
| LUG43/5/2 | <p><u>Update on RFID Implementation (Re: LUG 42/5/4)</u></p> <p>The RFID tagging is on track and self-service issue and return units will be installed at the University Library and Chung Chi Library this summer.</p> | |
| LUG43/5/3 | <p><u>Library Extended Service Hours During the Examination Period</u></p> <p>The Library will continue the extended service hours during the examination period for this academic year.</p> | |
| LUG43/5/4 | <p><u>Academic Librarian 4 Conference, June 2016</u></p> <p>Ms. Jones announced that a joint international conference with HKUST Library on Sustainability will be held on June 2 -3, 2016 at the HKUST.</p> | |
| LUG43/5/5 | <u>HKALL Loan Quota</u> | |

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| | Ms. Jones reported that the HKALL loan quota had been increased for all eligible users with effective from January 4, 2016 | |
| LUG43/6 | <i>Space and Renovation</i> | |
| LUG43/6/1 | <u>Digital Scholarship Lab</u> Dr. Lam updated members on the progress of the Digital Scholarship Lab, which will be launched in March 2016. Professor Nelson suggested more open-source software to be included in this lab. | |
| LUG43/6/2 | <u>Self-service at the University Library</u> Ms. Jones had discussed with the architect about members' suggestion on moving the counter near to the staff office. However, the suggestion was not an option after the discussion. More details of the plan will be available on the Library website soon. | |
| LUG43/6/3 | <u>New Asia Library Survey Results</u> Ms. Jones tabled the New Asia Library survey results and noted that the renovation was well received by the users. | |
| LUG43/6/4 | <u>United College Library</u> Ms. Jones talked through proposed renovation of the United College Library renovation, including integrating the basement into the library during the day and opening up the ground floor to offer a learning cluster, group study rooms, larger windows and an extended lobby area. Mr. Hung asked if the UC Library would be opened 24-hour. Ms. Jones responded that the UC Library basement would become in effect a 24-hour zone for the users. Professor Nelson expressed concern about the opportunity costs, and preservation of original building. Ms. Jones responded that funding would be sought through a bid to Minor Works or an AA& I bid, and Campus Development Office (CDO) would take into consideration the building preservation issues. | |
| LUG43/6/5 | <u>Chung Chi College Library</u> More consultation would be carried out for the CC Library renovation. | |
| LUG43/6/6 | <u>Makerspace at the Learning Garden – a proposal</u> Mr. Chan presented the makerspace proposal to the members. Mr. Hung was concerned about the effect on study space in the Learning Garden. He also suggested having washroom in the Learning Garden. Ms. Jones explained the building limitation in Learning Garden did not allow a washroom in the Learning Garden | |
| LUG43/7 | <i>A.O.B. and Date of Next Meeting</i> | |

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| LUG43/7/1 | The meeting was adjourned at 12:00 noon | |
| | <u>Date of Next Meeting</u> <i>April 15, 2016 at 10:00 a.m.</i> | |