

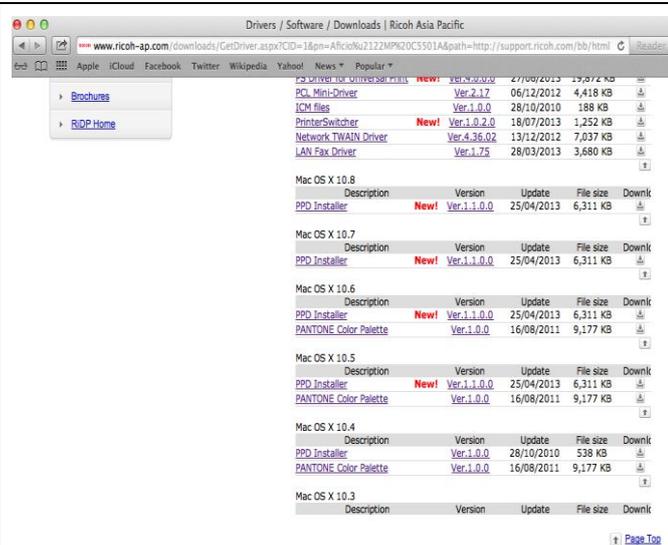


User Guide for Octopus Wi-Fi Printing Service (Mac OS)

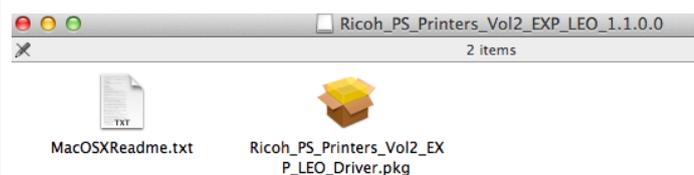
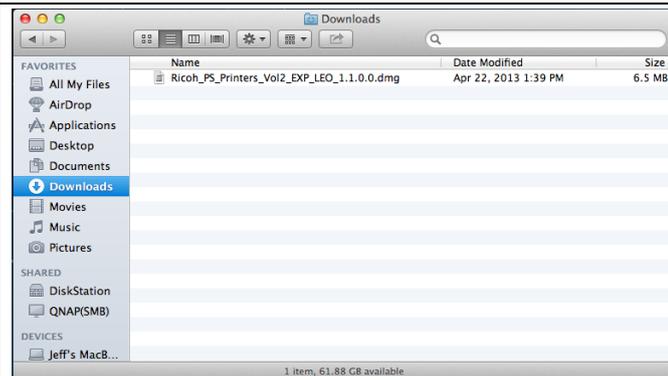
Please follow the steps below to install the printer driver and configure your own notebook:

Download Driver

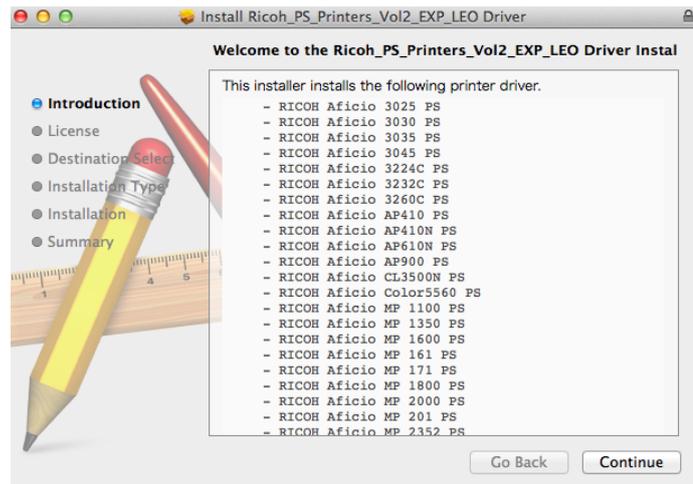
1. Go to this web site:
http://support.rioh.com/bb/html/dr_ut_e/ra/model/mpc41/mpc41en.htm to select the Mac Wi-Fi printing driver “PPD installer” that matches with the operating System of your own MacBook. Click “download” to download the driver.



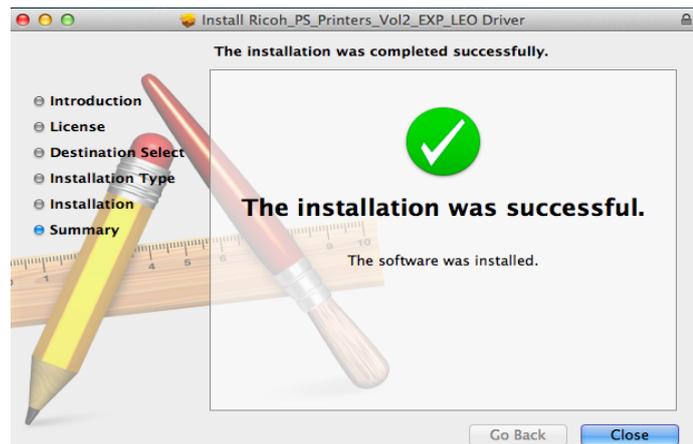
2. Extract the driver (.dmg) files and double click the .pkg file



3. Follow the on-screen instruction to install the driver



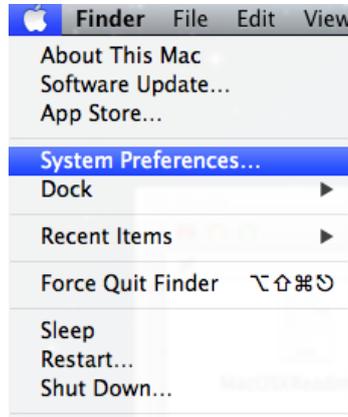
4. When the installation is complete, click "Close" to leave the driver installer



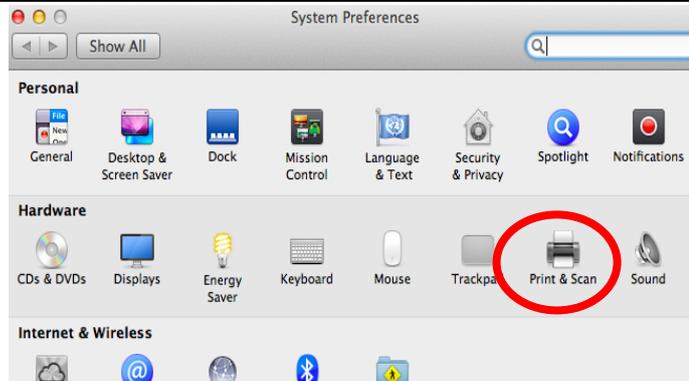
Connect to the printer

Before connecting to the printer, make sure your device is connected to one of these CUHK campus Wi-Fi networks (SSID: CUHK, CUHKa, CUGuest, eduroam, Universities WiFi)

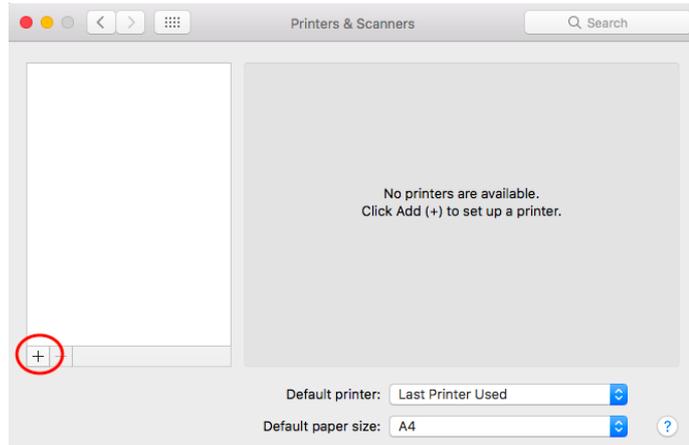
5. Click the “Apple Icon” to access the “System Preferences...”



6. Select “Print & Scan”



7. Click the “+” button to set up a Wi-Fi printer

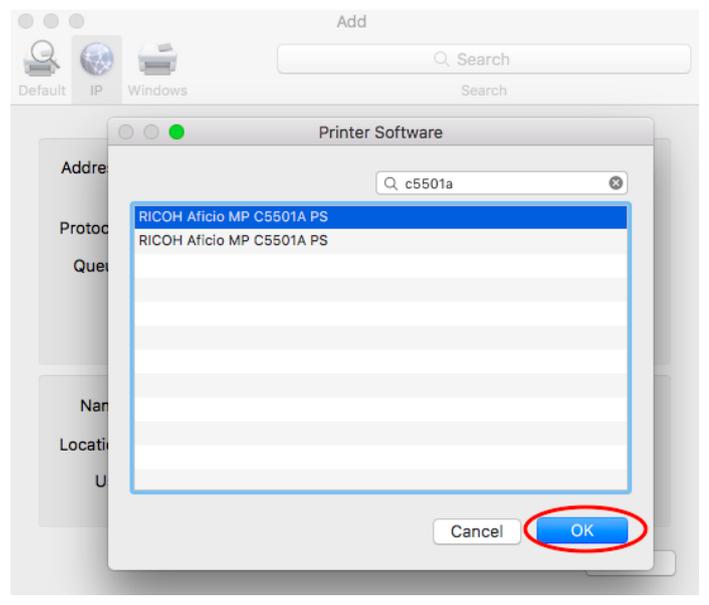
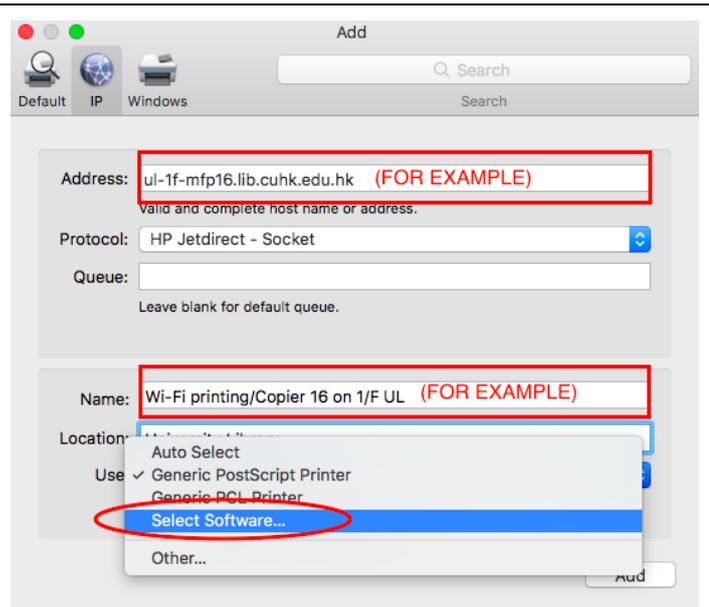


8. Select the “IP” menu and fill in for “Address” (choose from WiFi Printing webpage), choose “HP jetdirect” for “Protocol”, it will try to automatically fill in the others. Then click “Add” button to add the printer.

If not, fill in for “Name” (choose from WiFi Printing webpage), “Location” and choose “Select Software” for “Use”.

In the “Printer Software” menu, choose “C5501A PS”, and click “OK”. Then click “Add”

NOTE: if you see the “Unable to verify the printer on your network”, click “Continue”, then click “Configure”, then click “OK”



Mac OS window titled "Add" with a search bar and tabs for Default, IP, and Windows. The IP tab is selected.

Address:
Valid and complete host name or address.

Protocol:

Queue:
Leave blank for default queue.

Name:

Location:

Use:

Mac OS window titled "Add" with a search bar and tabs for Default, IP, and Windows. The IP tab is selected. An error dialog box is overlaid on the form.

Unable to verify the printer on your network.
Unable to connect to 'ul-1f-mfp16.lib.cuhk.edu.hk' due to an error. Would you still like to create the printer?

Address:
Valid and complete host name or address.

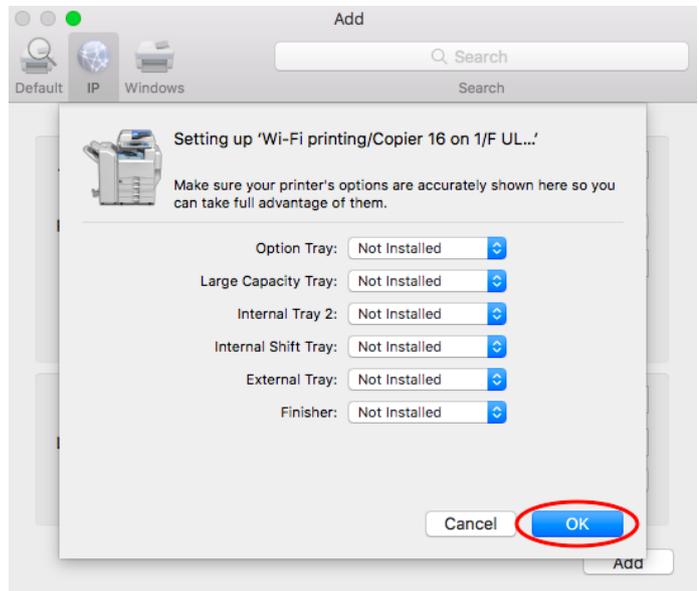
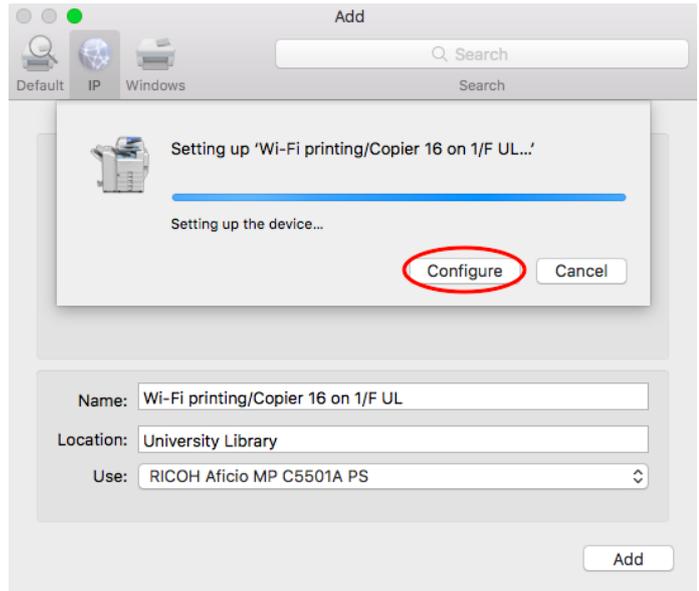
Protocol:

Queue:
Leave blank for default queue.

Name:

Location:

Use:



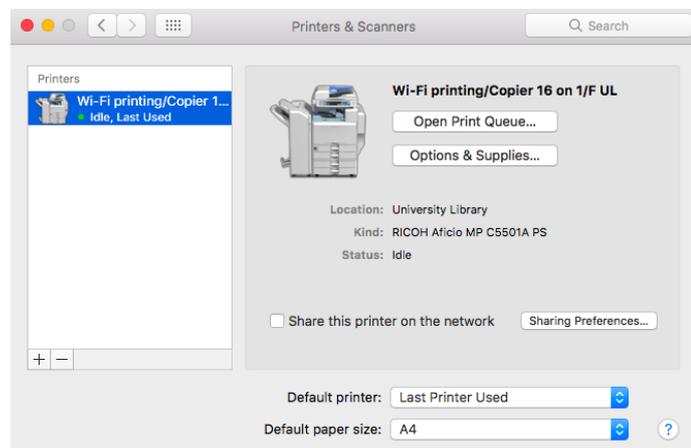
For example:

	Wi-Fi printing/Copier 16 on 1/F UL
Address	ul-1f-mfp16.lib.cuhk.edu.hk <i>(Please type in the above address and do not copy and paste)</i>
Protocol	HP Jetdirect – Socket (Select from pull down menu)
Queue	Leave Blank
Name	Wi-Fi printing/Copier 16 on 1/F UL
Location	University Library
Use	RICOH Aficio MP C5501A PS (Select from pull down menu)

9. The printer setup is completed.

During printing, choose “Job Log” in the print menu, then choose “Locked Print” for “Job Type”. Fill in “User ID” and “Password”.

For detailed printing procedure, please refer to the next page, OR (http://www.lib.cuhk.edu.hk/sites/cuhk/files/page/using_the_library/facilities/wifi_printing/images/Ricoh_PlusA2poster_mac.pdf)



Print

Printer: Wi-Fi printing/Copier 16 on 1/F UL

Presets: Default Settings

Copies: 1 Two-Sided

Pages: All
 From: 1 to: 1

Job Log

User ID: test123

Job Type: Locked Print

File Name:

Password: ●●●●
 Enable User Code

User Code:

? PDF Hide Details Cancel Print



理光多功能影印機八達通電子化支付系統 — 使用指引

Ricoh MFP with Octopus Payment System – Operation Guide

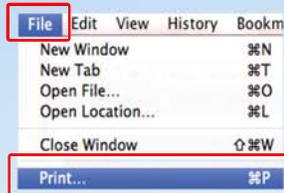
Aficio™ 彩色多功能影印機 Colour Multi-function Printers

於蘋果電腦操作 Operation in Mac Computer

1 選擇列印功能 Select Print Function

按[File]再選擇[Print]。

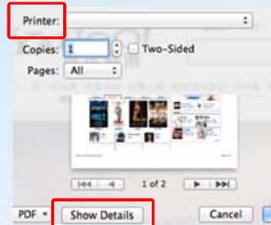
Select [File] and choose [Print].



2 選擇列印設定 Select Print Settings

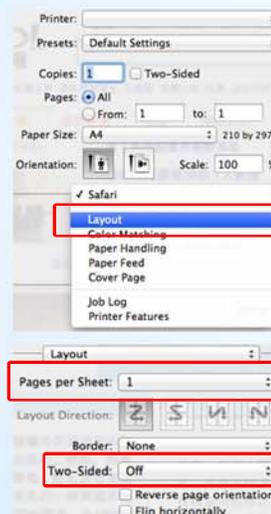
選擇所需多功能影印機
後再按[Show Details]。

Select the desired MFP
and press [Show Details].



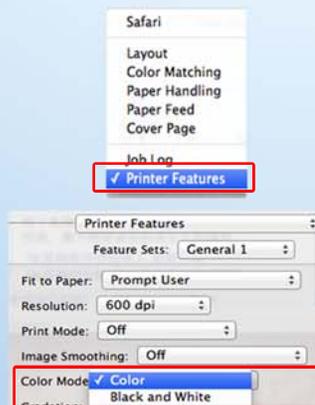
如欲更改每張紙列印
頁數及雙面列印設定，
請在下拉式選單選
[Layout]。

If you want to change the
“Pages per Sheet”
and the “Two-sided”
print settings, please
choose [Layout] from
the pull down menu.



如欲更改黑白或彩色列印
設定，請在下拉式選單選
[Printer Features]。

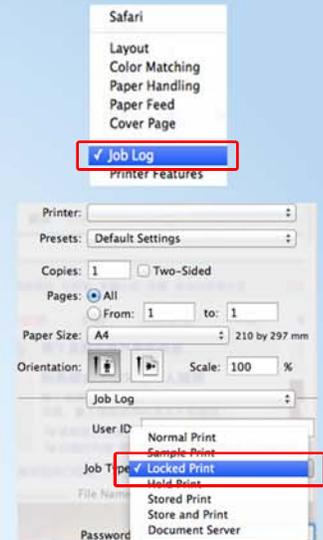
If you want to switch the
“Color Mode”
between Black & White
or Color, please choose
[Printer Features]
from the pull down menu.



3 輸入核對資料 Select Document Printing Verification Details

最後，請在下拉式
選單選 [Job Log]，
然後選[Locked Print]
將文件傳送至多功能
影印機。

Lastly, please choose
[Job Log] and then
[Locked Print] from
the pull down menu
to send the print job
to the MFP.



在[User ID]欄位輸入4-8位的字母數字 (a-z, 0-9)。
為分辨不同使用者的文件，請避免以111111及123456
作為[User ID]。請考慮以學生/ 職員證號碼最後6位數字
作為[User ID]，例如：1154876521 可輸入876521為[User ID]。

In the [User ID] field, input a 4-8 alphanumeric character
(a-z, 0-9). In order to distinguish different user's print job,
please avoid using 111111 or 123456 as [User ID].
Please consider using the last 6 digits of your
Student/Staff ID number as the [User ID], e.g. enter
876521 if you student/Staff ID number is 1154876521.

在[Password]欄位輸
入4-8位數字 (0-9)，
然後按[Print]予以確定。

Input a 4-8 digit
numbers in the
[Password] field.
Click [Print] to confirm.

