

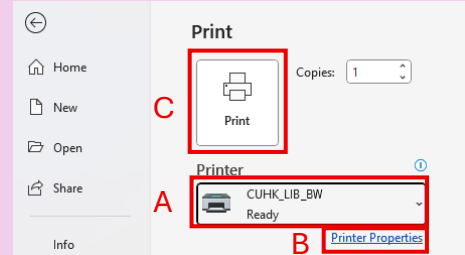
Network Print 網絡列印

Before Printing 打印前操作

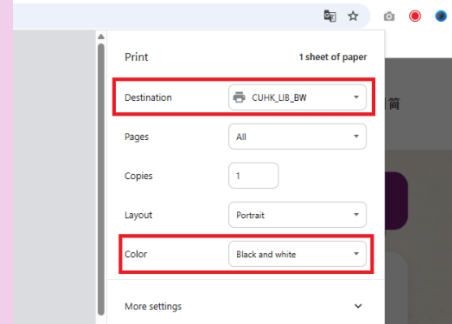
1. Locate a Multi-Function Photocopier (MFP) nearby that is in service.
找到附近正在運作的多功能影印機（MFP）。

At Library PC 在圖書館電腦

2. In application Print dialog box, select the printer “CUHK_LIB_BW” (black & white) or “CUHK_LIB_COLOUR” (A), if necessary, select print options (B), then click “Print” (C).
在應用程式中開啟「列印」對話框，選擇印表機「CUHK_LIB_BW」（黑白）或「CUHK_LIB_COLOUR」（A），如有需要，選擇列印選項（B），然後點選「列印」（C）。



Remark: The Print dialog box of some applications may have a separate control for “Color”. Please ensure it aligns with the print queue for the expected outcome.
備註：某些應用程式的列印對話框可能會有獨立的「彩色」控制項，請確保其設定與列印佇列一致，以達到預期效果。



3. Then the print client dialog box appears. Set a “Login Name” and “Password” (D) for identifying the print job on the MFP, and select the MFP you have located (E), then click “Submit”.

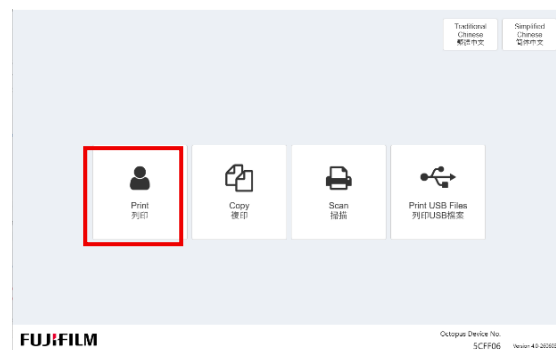


Retrieve Printout 領取列印文件

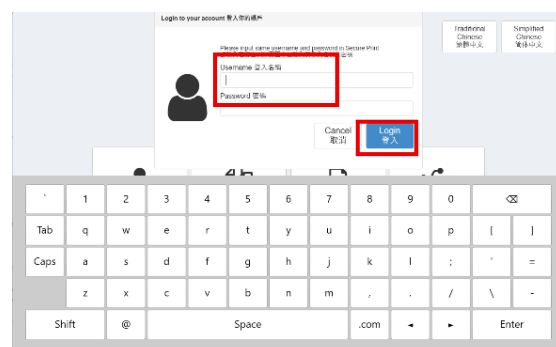
4. Operate on the console next to the Multi-Function Photocopiers (MFP).
在多功能影印機（MFP）旁的控制台操作。



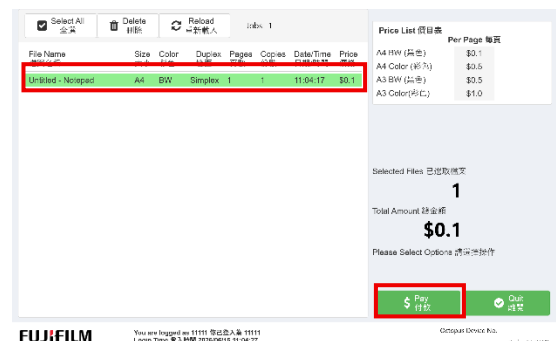
5. Select “Print” on the console.
在控制台上選擇「列印」。



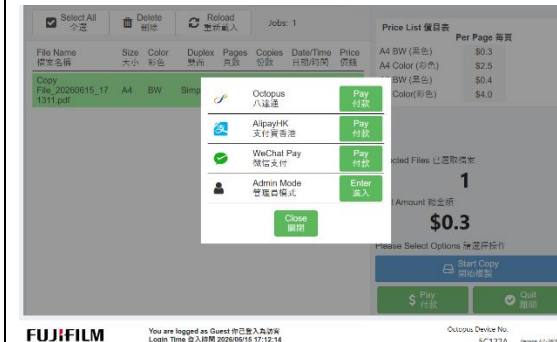
6. Input “Login Name” and “Password”, then tap “Login”.



7. Select file(s) for printing, then tap “Pay”.



8. Select the payment method.
選擇付款方式。



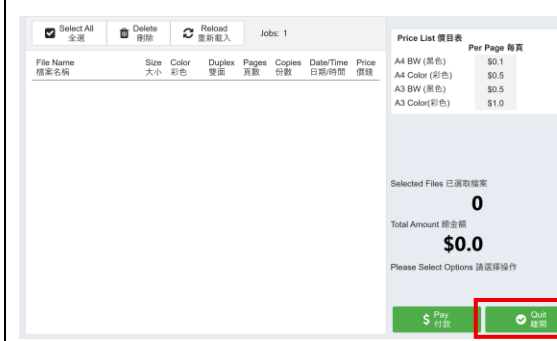
9. For Octopus: Tap “Continue”, then tap the Octopus Card on the console.
八達通：點選「繼續」，然後在控制台上拍八達通卡。



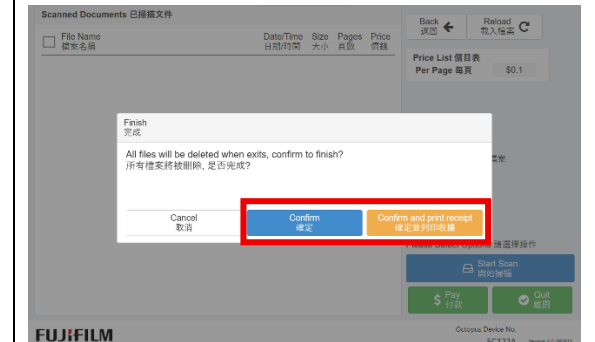
10. For AlipayHK or WeChat Pay: Scan the QR code with your Mobile App.
支付寶香港 或 微信支付：用手機應用程式掃描二維碼。



11. After payment and printing, tap “Quit”.



12. Tap “Confirm” or “Confirm and print receipt”.



13. Finally tap “Finish”.

